

**QUAIL HILL COMMUNITY ASSOCIATION  
RECREATION FACILITIES RESERVATION FORM AND AGREEMENT**

**PLEASE NOTE: Reservations for BBQ areas will only be accepted for Fridays through Sundays. Due to the high demand for reservations, it is recommended that this agreement and all deposits/payments be made as early as possible to confirm your reservation. Reservation forms and payments can be mailed to:**

**Quail Hill Community Association  
C/o Keystone Pacific Property Management  
16845 Von Karman, Suite 200  
Irvine, California 92606  
Fax: (949) 838-0919**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Date Requested: \_\_\_\_\_

**Reservation time** (includes time for set up and clean up): From: \_\_\_\_\_ am/pm To: \_\_\_\_\_ am/pm  
**Event Time** (guest arrival time to guest departure time): From: \_\_\_\_\_ am/pm To: \_\_\_\_\_ am/pm  
**Times subject to availability – 9:00-1:00, 1:30-5:30, 6:00-10:00**

**You will be contacted to confirm availability of the requested time slot.**

**Reservation Fees and Deposit Requirement (\*\*Subject to Change\*\*\*)  
(Check payable to Quail Hill Community Association):**

<b>Facility:</b>	<b>Fee</b>	<b>Deposit*</b>
Commons Pool/BBQ Area "A" (Includes BBQ and four tables)	\$50.00	\$200.00
Knollcrest Pool/BBQ Area "A" (Includes BBQ and four adjacent tables under covered patio area)	\$50.00	\$200.00
Valley View Pool/BBQ Area "A" (includes three tables closest to the BBQ under covered patio area)	\$50.00	\$200.00

\*\*Please note BBQ Area Reservations include the one designated BBQ area inside the pool area and the allotted amount of tables only. All other tables are to be left available for other residents.

**Facility Requested:** \_\_\_\_\_  
**Total Amount Enclosed:** \_\_\_\_\_  
**Number of Guests (Maximum of 15 Inside Fenced Area):** \_\_\_\_\_  
**Type of function** (e.g., birthday party, meeting, etc.): \_\_\_\_\_

Note: Excessive noise and disturbances of others using the facility may result in the loss of facilities privileges and the immediate termination of the party.

\*Please read agreement carefully for conditions of reservation.  
\*The Association does not provide cleaning for your event. Please be sure to clean up after your function!  
Cancellations of events, if received in writing 14 days prior to the event, will result in a full refund of the reservation deposit and cleaning fee. Cancellations received less than 14 days prior to the event will result in no refund of the reservation fee.

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I, \_\_\_\_\_ (“Resident”), agree to the following:

Resident hereby waives, releases and discharges Quail Hill Community Association (“Association”), its directors, officers, employees and agents for any damage to or loss of any property or injury to or death of any person or persons, resulting from or arising in connection with the use of the Association’s recreation facilities by Resident and Resident’s family and guests.

Resident agrees to indemnify, defend and hold Association, its directors, officers and agents harmless from and against any and all claims, demands or liability for any damage, loss, injury, or death, and any and all costs and expenses incurred by Association in connection with the use of Association’s recreation facilities by Resident and Resident’s family and guests (included but not limited to reasonable attorneys’ fees and court costs). Resident agrees to pay Association in full and promptly upon demand for any and all loss of and damage to Association’s property caused by, or arising out of the use of Association’s recreation facilities by Resident and Resident’s family and guests.

Resident has exclusive use only for facilities in which a non-refundable reservation fee applies for the duration of the reservation. Association will not reserve the facilities for more than one event for a given time; however, Resident acknowledges that the Association is not granting Resident exclusive use of the recreation facilities in which a non-refundable reservation fee does not apply for Resident’s event (i.e., other residents may use the recreation facilities during the Resident’s event). Resident agrees to exercise control over Resident’s guests such that other residents using the facilities are not inconvenienced.

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Resident shall submit a reservation fee with this Reservation Form no less than fifteen (15) days prior to the event. Resident accepts that if a reservation is not cancelled within fifteen (15) days of the event, that a loss of one (1) of the two (2) allotted reservations per year will be forfeited and the reservation fee is non-refundable and thus forfeited. If reservation date is within fifteen (15) days, Resident may reserve facility without loss of one (1) of the two (2) allotted reservations per year. Cancellations should be made in writing and submitted to management. Reservations will not be accepted more than six (6) months in advance of the event date.

Resident shall submit to Association a deposit with this Reservation Form. The deposit will be refunded to Resident within thirty (30) days after the event. If damage is caused to the recreation facility, after event clean-up is not completed or the facility is not restored to the manner in which it was presented prior to reservation use, the cost to repair the damage or to conduct the clean up will be deducted from the deposit. Resident will be responsible to reimburse Association for any cost to repair damage or to conduct clean-up in excess of the deposit amount. Violation of any of the Rules and Regulations of Quail Hill Community Association may result in the loss of a portion or all of the deposit. If necessary, the Association reserves the right to hold a

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hearing and thereafter assess an Owner for damage to the common area or non-compliance of the Rules & Regulations.

**Resident also agrees to pay all of Association's attorney fees in the event of a dispute over this Reservation Agreement.**

Resident agrees that the recreation facilities will not be used for commercial purposes without the prior written consent of the Association's Board of Directors. Resident agrees that the recreation facilities will be utilized for Resident's benefit or for the benefit of an immediate family member of Resident and that Resident will be present at all times during the event.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature